6th Annual AIChE Midwest Regional Conference

March 10-11, 2014

Organized by the Chicago Local Section of the AIChE

Hosted by the University of Illinois at Chicago

**Contributed Presentation Proposal Form**

Dear Presenter,

Please use this form to indicate the details of your proposed presentation. Contributed presentations will be eligible to be included in oral sessions. All contributed presentations not selected for inclusion in an oral session will be given a slot in the poster session.

Please submit to submit2MRC@gmail.com with the words “*Presentation Proposal*” in the subject line. For questions, please contact programming chair at chmielewski@iit.edu

The submission deadline for contributed presentations is **December 15, 2013**. Submissions received after December 15th will be automatically forwarded to the poster session.

On behalf of the programming committee, thank you for contributing to the 2014 AIChE MRC.

Presentation Title:

Speaker Name:

Speaker Affiliation:

Speaker Email:

Other Authors and Affiliations:

Presentation Abstract:

Statement on Registration Fees for Contributors:

**Registration is required for all contributors attending the conference**. (Contributors are defined as presenters. session chairs and session organizers). In general, we would like all participants to pay the full registration fee, if possible[[1]](#footnote-1). However, in the case of contributors the organizing committee has set forth the following guidelines.

1. A registration discount will be offered to all contributors. This discount will allow for a 2-day registration at a cost equal to a 1-day registration based on the early-bird registration rate.
2. Contributors traveling from outside the Midwest area are eligible for a 2-day registration at zero cost.
3. Contributors traveling from outside the Chicago area (> 100 miles) are eligible for 1-day registration at zero cost.
4. Contributors with financial hardship are eligible for a 1-day registration at zero cost.

The discount code associated with category 1 will be automatically sent to all contributors. To receive category 2-4 discounts, the session organizer must submit to the program committee an email request for discount for each eligible contributor. If approved, the committee will provide the appropriate discount code to the contributor.

1. Approximately 70% of the registration fee goes toward food being provided to attendees. [↑](#footnote-ref-1)